

Timbers Civic Association, Inc.

Executive Board Meeting

5 November 2014

Call to order: 7:00 p.m. at Starbucks

Roll call of officers: President, Donna Sengelaub; Treasurer, Beth Penn; and Secretary, Sue Tant.

1. Old Business:

- Amendment to the Bylaws for Contiguous Property passed unanimously.
- Articles of Incorporation (amendment through the Maryland Department of Assessments and Taxation - to remove the first and second VP positions and be in line with the Bylaws): pending.
- Newsletter input needed from committee members and officers.
- Committee chairmen page for each committee.
- Researching nonprofit 501 (c) (3) status (so we can apply for grants and donations from businesses).
- Set up Google calendar on webpage; Broadneck library is reserved for four future community meetings.

2. Treasurer Report: Beth reports that our balance as of 10/31/14 is \$9989.25. There is a \$28.96 discrepancy. President offers that it may be from BGE's repair of the light. Obtained past bank statements and will investigate further.

3. Secretary Report: Neighbors in the Timbers and Morgan Purchase are reporting the presence of a questionable black pickup truck. If anyone sees anything suspicious, they should get the license plate number and call the police. It was suggested that we should obtain and install neighborhood watch signs.

4. Bylaws Committee - John McGinnis, Committee Chair, reports that the committee has not met again and that a mistake was made. An incorrect version of the Bylaws was disseminated to the Association members. The only change that should have been made was the amendment to add the contiguous property. A future meeting will be announced if needed.

5. Budget and Finance Committee - Ivan not present

6. Social and Fundraising Committee - Casey Pollock, Committee Chair, reports that the Halloween party was a success and they raised \$85.00 in a 50/50 raffle. At this time, no receipts have been submitted for expenses. (There is donation money

earmarked for social functions.) Thank you to all the volunteers and to Rick Miller for cleaning up the leaves beforehand.

7. Recreation, Maintenance and Development Committee – Hank Sengelaub, Committee Chair, reports that Rick completed the first leaf pickup, and the community fall clean up will be the weekend of 6-7 December. Mike Ebersberger spread the wood chips on Tall Tree Trail and will give us an estimate on removing the tree that is dying due to an ant infestation. The next committee meeting is 12 November at 7:30 at Sue Tant's house. Assignments will be made for researching improvement items for the recreation area. All are welcome to attend.
8. President's comments:
  - Reiterates that Committee Chairmen are charged with leading their respective committees and working with the Executive Board.
  - President's and Secretary's tenure will be up at the end of this term.
  - The Maryland Corporate Statute actually gives the Executive Board the authority to make amendments to Bylaws and makes no mention of a Bylaws Committee. Be that as it may, the President feels we need committees in order to have involvement and ideas.
  - We have to get the amendment process right—it must be controlled and accountable.
  - President researched guidance and provided detailed instructions she found in the Parliamentary Internet Newsletter: Amendments should be in writing to the Secretary, with the person proposing the amendment to include his/her name. Amendment will be vetted at the Committee Level—all members of the committee need to be present to discuss. Amendment must be endorsed/approved by the Executive Board to be brought to a vote by the members.
  - Ample notification of the amendment needs to be mailed out to each member household and a Special Meeting held to discuss amendments to the Bylaws. Person recommending any amendment should have the courage of their convictions to be able to stand up and present that amendment and define any terms introduced (i.e. the term "absolute majority") to educate the members, debate and discuss the merits and legality of the amendment.
  - Only the Executive Board Secretary or President will be allowed to edit the Bylaws with the approved amendments (as voted on by the membership) and distribute the Bylaws. The legitimate copy of the Bylaws will be kept by the Executive Board and also posted on the website for all members to read and download.

- Otherwise, anyone can make wholesale amendment changes (and change the meaning) and pass them off as the official Bylaws. All terms must be defined if introduced.
- President recommends the following 2014-2015 Amendment proposals:
  - o Amendment for how to make amendments. See above comments and the proposal from the Parliamentary Internet Newsletter (attached).
  - o Administrative time line of requirements
  - o Committee Chairmen voluntary serve one year 1 March – 1 March and are voted in by their respective committees
  - o Inclusion of Master Plan
  - o Accountability of fundraising funds after a fundraising event
  - o Election of Board Members codified and more specific for nominations
  - o Annual inspection of the Recreation Area by Recreation Maintenance Development Committee
  - o No motorized recreational vehicles allowed in the Recreation Area
  - o Title 1 Maryland Corporations and Associations; Title 5 Special Types of Corporations; subtitle 2 Nonstock Corporations; articles 201-209 Nonstock Corporations
- President thanks everyone for their involvement
- Recycling initiative: bins located at the backstop for cans (soda, cat food, etc.) and copper. Made \$600 several years ago for the Community. Earmark the funds for the modular climber.
- Next Executive Board meeting tentatively scheduled for 26 January.2015.

Meeting adjourned