

Timbers Civic Association, Inc.

Community Meeting

20 April 2015

Held at Broadneck Library, with 10 households represented.

Meeting called to order by the Timbers President, Donna Sengelaub, at approximately 7:05 p.m. The Secretary, Sue Tant, read the minutes of the last community meeting held on 17 September 2014 and as read, the minutes were approved by all members present.

President introduces executive board and committee chairmen:

- President and Secretary terms will be expiring. Need candidates.
- Treasurer: Beth Penn (not present)
- Bylaws Committee: John McGinnins (not present)
- Budget Committee: Ivan Caplan
- Recreation and Maintenance Committee: Rick Miller nominated by committee and approved by the board.
- Fundraising and Social Committee: Casey Pollock (not present)

President presents a slide showing members the plat for the Village of Stephen's Woods obtained by Rick Miller. The plan is for 24 homes to be built behind the Millers and expanding from behind Sue Herrick to Barbara Bosworth's properties. The plat has not been filed yet with the county. The President read details on the back of the plat highlighting "other recreation in the area", and being concerned, called Terrain, Inc. informing them that the recreation area is a private deeded park and asked them to rewrite the statement, which they did. The development could become a problem for us, and we need to think about traffic increasing at our rec area.

Treasurer: Beth Penn was unable to attend. The President converted the Treasurer's spreadsheet and created a handout, which she stepped through.

- Current balance is \$9,447.27.
- Expenditures: \$160.33 for fertilizer and caps, \$581.13 for the rec area cleanup (chipper, mulch and food/beverages), \$142.14 for mailing ballots, \$184.98 for a TOA seal and printing (corrected Bylaws). Reclass as a civic association was a cost savings for insurance. Savings from mowing the rec area ourselves.
- Social expenses must come from fundraising. No one has asked for Halloween reimbursement.
- Deposit of \$19.00 is the refund for the rain tax.
- Revenue from dues collected from 40 members. List of members now on our TCA webpage.

Budget Committee: Ivan Caplan, Committee Chairman, presented the following:

- Budget voted on in the fall
- Steps through the non-discretionary (fixed) expenditures. The rec committee will be obtaining quotes for fall leaf cleanup, which is very time consuming and causing wear on private equipment.
- Discretionary expenditures:
 - o The terracing approached was approved by the community, but the groundcover that is being planted may move terracing out a year
 - o Quote for two benches is within our budget; however, shipping was too high. Need to ensure benches that are purchased are heavy duty and attractive and movable, but need to deter them from being stolen.
 - o Will wait on purchasing picnic tables as the two we have are in working order.
 - o The purchase/installation of a new wooden announcement sign may slip to the fall. The banner for the rec area cleanup was only temporary.
 - o Strategy for the climber: develop a plan and escrow/fence the money (so it doesn't disappear) as it will probably be more than \$4,000. It was recommended that in our fall call for dues, we ask for separate donations.
 - o We will just install one charcoal grill for now near the concrete pad.
 - o Need to develop a plan with interested members for the horseshoe pit.
 - o Need a quote for the electrical outlet.
 - o Will probably remove the sandbox due to health and maintenance concerns.
 - o The volleyball net/court will be completed in out years as the committee has a lot on their plate.
- There will be an audit after 30 June.
- Will begin planning the new budget
- No additional questions from members.

Recreation and Maintenance Committee: Rick Miller, Committee Chairman, presented the following:

- Thanks to Donna and Hank for their help at the recent rec area cleanup—obtaining the chipper and food and thanks to everyone else for their help.
- There are new plantings along the street and the area has been mulched.
- A lot of dead wood was removed.
- The bobcat guy will complete the remainder; remove stumps, and a couple of small dead trees.
- We're at a better point and shouldn't need two days and heavy equipment in the future.

- Concern raised by member over the tree in the rec area that is leaning towards the Grube's house.
- Question as to if we need a team of volunteers to be responsible for the beds.
- Discussion about a possible donation of azalea bushes and locations for planting.
- Bob Ellsworth shows a visual plan for the sloped area on Tall Tree Trail in lieu of boxes and steps: Liriope ground cover under all trees, periwinkle, hostas and a holly hedge (might be able to get wholesale price). Don't need permits. The English ivy should all come out. Will submit as an alternate plan.

Bylaws Committee: John McGinnis, Committee Chairman, unable to attend. The President presents the following:

- The 1974 Bylaws are posted, which show how Bylaw Amendments were previously made. Amendments are not part of the main body, there is a separate Amendments page.
- Our previous Bylaws were corrupted—major changes not approved were made. The insurance company and the bank hold copies of our Bylaws and our Executive Board minutes. This is our most important document. Therefore, a new corporate stamp/seal was purchased. Anything official will now have the corporate stamp/seal. The President sent out a letter with the correct Bylaws.
- Discussion about how the Bylaws got corrupted. A Bylaws committee meeting was held, but not all committee members were invited. At this meeting they discussed and tracked changes to the Bylaws and imbedded comments. They never had another meeting. Unfortunately, the wrong version was distributed as the official Bylaws. No one was trying to subvert the process. It was a mistake.
- Any member can suggest an Amendment; follow "Roberts rules of orders."
- Suggest an Amendment to the Bylaws on making Amendments.

Motion to adjourn meeting was seconded. Meeting adjourned.