

**Timbers Civic Association SCBD and Grounds & Maintenance  
Committees Meeting Minutes  
Wednesday, October 28, 2020 at 6:30 p.m.**

**Location: Corless Residence – 147 Tall Tree Trail**

**Attendees:**

**Mike Corless – President  
Shane Dauer – Treasurer  
Amanda Dauer – Secretary  
Jon Mathis – SCBD Chairman  
Rick Miller – Grounds & Maintenance Chairman**

Meeting called to order at 6:50 p.m.

**Special Benefits District Committee**

- Mike and Jon have reviewed and edited the original petition copy written by Donna Senglelaub (former SCBD Chairman).
- Shane will read the letter and share his revised draft with Jon and Mike.
- Amanda and Erica will proofread the revised letter.
- Mike plans to mail out the final petition by this Saturday, October 31, 2020.
- Once the petition goes to AA Co., we need to submit the FY 2021 budget
- Once we have the  $\frac{2}{3}$  majority votes (32 houses) “yes” and we submit the papers, we have to place an ad in the newspaper (e.g., Capital Gazette, Baltimore Sun)
- Jon agreed to be primary email contact for Junae Moulden, the AA Co. Special Taxing District Coordinator, Donna and Mike have been corresponding with.

**Grounds & Maintenance Committee**

- **Leaf removal and Fall cleanup**
  - The committee would like to have G.P. Lawn complete the leaf removal and fall cleanup.
  - Rick will contact Gordon about the frequency (2x) and the cost of leaf removal.
  - We have \$1,000 for leaf removal and \$700 for cleanup in this year’s budget.
  - The committee agrees to go with complete removal of the leaves (no longer disposing of them in the woods after we cleaned up the woods this summer).
- **Tree trimming and removal**
  - Rick recommends putting in \$1,000 for the 2021 budget since we have yearly tree maintenance.

- **Mailbox for The Timbers Rec Area**
  - Rick likes the Home Depot build that Mike shared with him via email.
  - Rick recommends that we go with a metal pole for durability.
  - Rick, Mike and Shane will install the mailbox.
  - Mike will purchase the mailbox project materials and Rick will donate the concrete needed for the project.
- **The Timbers community sign**
  - Rick will reach out to Joe Barsin about the previous sign designs he came up with for the community.
  - Rick likes the Berrywood West on Ritchie Highway sign.
- **Planting tree barrier**
  - Shane brought up planting a row of trees along the back side of the park between the Rec Area and 130 Tall Tree Trail.
  - We need a community vote from members in good standing
  - We will plan to discuss this project again in the spring.
- **“Messy hill” project**
  - Amanda reached back out to Gordon at G.P. Lawn to get a quote and find out availability for cleaning up the hill.
  - Once Amanda has a quote from Gordon, she plans to present the information to the Board and committee
  - Amanda will also check in with James about the scope of work for his project.
- **Trash and recycling bins**
  - We decided to remove the recycling bin since people are throwing trash in it.
  - Amanda will remove the bin this week.
- **Pet waste trash bin and removal**
  - Mike looked into a pet waste removal company called, Doody Calls
    - Annual fee: \$826.80 plus one-time fee for the station: \$595.20
  - We could do bi-weekly during the warmer months and once a month during the cooler months
  - If we don't use a service, maybe we pay someone in the neighborhood to change out the bags.
  - Something to circle back around on at the next Grounds & Maintenance Committee meeting.
- **Capital improvements projects for 2022 budget**
  - The committee agrees that we should look at replacing The Timbers community sign in 2020.

- **Swing replacement**

- The Correas (Michael and Jennifer), who reside in Stephen's Woods, have offered to donate an adaptive swing that their son and others can use at The Timbers Rec Area.
- The new swing could replace the (rusted) belt swing next to the full bucket swing.
- The committee agrees and supports this project.
- We also think we should add a couple more belt swings, which would bring the total number of swings to six (full bucket swing, adaptive swing and four belt swings).

Meeting ended at 7:45 p.m.