

**Timbers Civic Association SCBD and Grounds & Maintenance
Committees Meeting Minutes
Sunday, November 22, 2020 at 11 a.m.**

Location: The Timbers Recreation Area

Attendees:

Mike Corless – President

Shane Dauer – Treasurer

Amanda Dauer – Secretary

Ruth Rabin – Auditor

Rick Miller – Grounds & Maintenance Chairman

Meeting called to order at 11:09 a.m.

Special Community Benefits District (SCBD)

- Mike sent scanned SCBD forms/petitions and sent them to Junae Moulden (AA County POC) via email on Thursday, 11/19 and she is in the process of reviewing for approval/revisions.
- Mike will send the hard copies to the County once he hears back from Junae.
- The Timbers Civic Association has to advertise the SCBD in a local paper.
 - The Executive Board is considering placing the ad in *The Capital*, but Mike will reach out to Junae and the County for guidance.

Mailbox install

- Rick and Mike will pick a date to install the mailbox this week.
- Amanda will call USPS to find out the process on mail delivery (with the new address) and inquire about getting a refund for the remaining time on the P.O. Box.

FY'22 budget

- **The TCA FY'22 meeting is scheduled for Sunday, December 5, 2020 at 10:30 a.m.**
 - Mike will send out an email to residents, post on The Timbers Facebook group page and post a flyer in the announcement box at the Rec Area.
- The FY'22 budget is due to AA County by 12/15/20 to be considered for the SCBD.
- Postage: decreased to \$200 bc we will have a mailbox
- Liability insurance: this is required for SCBD
- Website domain: leave it for now
- SCBD requires a 5% admin fee
- SCBD also requires a bond, which is included in FY'21 budget (three-year commitment)
- **Grounds and Maintenance**
 - Leaf removal: \$1,000 for FY'22
 - Tree care: \$1,400
 - Community clean-up: \$250
 - Capital Improvements: none for 2022, will use surplus funds if needed

“Messy hill” project

- Amanda will contact Gordon Pollock (G.P. Lawn) to start the project and reach out to James Barsin about the scope change regarding cleanup.

Meeting ended at 11:50 a.m.