

# Timbers Civic Association, Inc

## Executive Board Meeting

19 March 2020

### **1. Meeting Called to Order:**

The Timbers Executive Board Meeting was called to order at 6:30 PM by the President, Hank Sengelaub. Present were Treasurer, Sue Tant, and Secretary, Donna Sengelaub.

### **2. Old Business:**

President is still fighting and following up with BGE regarding reimbursement for the several months that the light adjacent to the basketball court was not working. On average the cost for the light was \$29-\$30 per month.

As of Oct 2, 2019 the BGE account was officially closed. Once BGE conducts a final audit of the account, we should expect to receive a credit of approximately \$280 for one year's service not received.

### **3. New Business:**

President Hank Sengelaub, represented Rick Miller, Chairman of the Maintenance Committee who could not attend. Rick researched options for a new basketball pole, backboard and rim. Cost is \$100 for adjustable height bracket and \$200 for a new basketball backboard, pole and rim.

The original plan to keep the existing basketball pole is not possible because it is not the correct diameter for the new adjustable bracket. The old basketball rim, backboard and pole is approximately 45-50 years old. This replacement was budgeted under maintenance for fiscal year 2019-2020.

Recreation Area Cleanup: Community Cleanup will be rescheduled once Corona Virus restrictions are lifted. Plan is to drag fallen deadwood

and downed branches from the wooded lot and Recreation Area; grind them into wood chips and repurpose the woodchips to the playground area. Once the deadwood is picked up, Rick Miller will use his bush-hog the wooded area to remove poison ivy and create an open area and create a place to dump fallen leaves in the fall. Also the plan is to trim trees that are hanging low in the Recreation Area, clear out and mulch the gardens; and remove and replace railroad ties in Playground Area.

#### **4. Officer Reports:**

**President:** Annual Dues letter. Plan is to mail out letters mid-May, Hank will work up dues letter to mail out to each of the 48 households. Donna will update preprinted envelopes and include self- addressed stamped envelopes for return with the letters.

**Secretary:** In September, Donna Sengelaub updated the list of eligible members in the Timbers Subdivision using the SDAT online property search and mailed out The Timbers subdivision has had a significant amount of household turnover within the last 5 years. We've had 11 new households since 2015 – or 23% turnover rate.

11 new households in the Timbers means that 23% of the Timbers Subdivision residents are unaware that the Timbers Civic Association exists for maintenance and upkeep of the Recreation Area and may not be aware of the conditional caveat in Timbers Recreation Area Deed.

Donna will put out newsletter similar to past newsletters, to remind Timbers Subdivision households that they are stakeholders with regard to keeping the Recreation Area. Donna will also update the webpage as a means of providing accurate information. Newsletter will also serve to recruit new committee members and chairmen.

[www.timberscivicassn.wixsite.com/timbers-civic-assn](http://www.timberscivicassn.wixsite.com/timbers-civic-assn) Note that there is a slight change is the webaddress to wixsite.com vice wix.com -due to an updated version of the software.

Donna said that we also have the option to eventually purchase a domain name such as TimbersCivicAssociation.org. However, the Wix site is free, so we have to live with a long web address – recommend that people either google Timbers Civic Association or bookmark the web address.

All Executive Board minutes and Semi-annual meeting minutes are posted on the webpage; as well as important documents such as the deed to the Recreation Area and Bylaws and amendments and a wealth of information regarding the history of the Recreation Area.

Special Community Benefits District (SCBD): The Fall Meeting of Members voted unanimously in favor of, to form a special sub-committee under the finance committee to research and move forward with the effort to establish a Special Community Benefits District for Fiscal Year 2021. The Anne Arundel County Code that governs Special Community Benefits Districts is Article 4-Title 7 sections 101-201. Donna would like to be a member of this committee, but as Secretary of the Executive Board, she cannot be the chairman.

Donna has a document dated 2019 entitled "Anne Arundel County Guidelines for Establishing a Special Community Benefits District". This is the most up to date version of the guidelines according to the Anne Arundel County Budget Office. Next step is to appoint a chairman for this subcommittee.

She has placed the latest version of the guidelines document, as well as a link to the statute on the webpage.

### **Treasurer:**

29 homes paid (60%) for this year 30 June 2019-01 July 2020. IRS Form-1 was completed and mailed to the state prior to 15 April deadline. This is an annual requirement as required by the State of MD for the Timbers Civic Association to remain a Corporation in good standing.

As of our February bank statement there is \$13,287.99 in the bank. Strict adherence to budget, being very frugal and using volunteer labor to mow and remove leaves has made this possible. (periodic mowing this past summer and fall has been by Rick Miller, Jesse Pollack, Hank Sengelaub and Mike Ebersberger; and by the voluntary leave removal by Donna and Hank Sengelaub with their mowers and cyclone rake leave mulcher and vacuum.)

5. **Committee Chairmen Reports:** No committee chairmen were present at this Executive Board Meeting.

**Maintenance Committee:** Maintenance meetings will be quarterly.

Hank Sengelaub reported that Rick Miller (and other volunteers) can no longer continue to donate their labor to mow the Recreation Area on a regular basis. Rick is getting estimates for mowing from professional lawn services -- Gordon Pollock of GP lawn and landscape located on Moore Rd, has bid to mow the entire open recreation area and the boundaries and blow and clean the curb areas, for \$100 per mowing. Hank recommends mowing twice per month or \$200 per month. This expense is budgeted in the current budget.

**Budget and Finance Committee:** Ruth Rabin, Chairwoman of the Budget and Finance Committee was not present. Hank Sengelaub requested that the Budget and Finance committee conduct an audit of the 2018-2019 books and an audit of the 2019-2020 books as per the Bylaws.

**Bylaws Committee:** John McGinnis was not present. Hank will contact him to ask if he would like to continue to chair the Bylaws Committee.

**Social Committee:** Currently vacant. All funds for social events are considered discretionary funds and the committee funds their events entirely by donations or fund raising. During the annual appeal for contributions, in addition to the \$100 dues for Recreation Area maintenance, members can donate additional funds to be earmarked for social events.

The meeting adjourned at 7:37pm.