

Timbers Civic Association, Inc.

Executive Board Meeting

Monday, 29 April 2013

1. Call to order: 7:15 p.m. at Starbucks
2. Roll call of officers: President, Donna Sengelaub; Vice President Sarah Volker; and Secretary, Sue Tant. Treasurer, Jacqueline Rhynard unavailable. Also in attendance: Hank Sengelaub, Chair Recreation Committee; and Budget & Finance Committee, Ivan Caplan.
3. President is happy with the progress we're making. The Association is moving forward, and we all want a nice safe park. .
4. Treasurer's Report: Jacqueline is unavailable; there is a breakdown from March in the recent newsletter.
5. The County's Community Constituent, Amy Leahy, will be present at the 2 May community meeting, but will have a substitute on 9 May.
6. Report of Committees
  - a. Bylaws: Ivan provided the board with a hardcopy of the highlights and key revisions. Sarah introduced some additional items for discussion and a couple of typos. The board discussed these items and made a few changes to the draft of the Bylaws, in particular the removal of "special assessment." An updated version of the Bylaws will be distributed at the two community meetings.
  - b. Budget and Finance: The audit of the books will be performed when Jacqueline returns and prior to the books being handed over to the new Treasurer, Jessica Dodson. Ivan's proposed timeline to petition for a SCBD was also provided in the recent newsletter.
  - c. Recreation and Development: Hank provided the board with committee's report and the request to purchase a commercial grade swing set for approximately \$1600-\$1900 (including installation).
  - d. Fundraising: this will be important to offset the cost of the swing set. Board members are still trying to establish this committee and are seeking members.
7. Upcoming Community Meetings - Homeowners have two opportunities to attend a community meeting: 2 and 9 May.
  - a. Each meeting will follow the same agenda:
    - i. Brief opening by the President to reiterate that the association exists for the recreation area and introduction of Community Constituent.
    - ii. Bylaw review and discussion
    - iii. Special Community Benefits District discussion

- iv. Swing set and rec area improvements
  - v. Fundraising
  - vi. There will be a community meeting on 4 June (located TBD) to vote on the bylaws and the swing set. Absentee ballots will be distributed two weeks prior and must be turned into a board member prior to the 4 June community meeting. Only votes made by members in good standing will be counted.
  - vii. Association dues are due in July.
  - viii. Elections in September
8. Unfinished Business: Discussion on directors' and officers' insurance. Received one quote of \$650 per year for \$1 million coverage (would cover attorney fees). Donna will ask other neighboring communities if they have this coverage. Board decided we would not put this to a community vote at this time
9. Meeting adjourned

Submitted By,

Sue Tant  
Secretary  
Timbers Civic Association